

**ASHTON WOODS ANIMAL POLICY AND AGREEMENT**

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The undersigned agree that this Animal Policy & Agreement is incorporated in and made part of the following lease agreement for:

LEASEHOLDER NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

DATE LEASE BEGINS: \_\_\_\_\_ DATE LEASE ENDS: \_\_\_\_\_

EMERGENCY CONTACT NAME: \_\_\_\_\_

EMERGENCY CONTACT PHONE: \_\_\_\_\_

TYPE OF ANIMAL: \_\_\_\_\_ BREED: \_\_\_\_\_

WEIGHT: \_\_\_\_\_ **ATTACH PICTURE OF ANIMAL TO FORM**

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**ANIMAL POLICY:**

1) Permission to keep an animal is granted at UNIVERSITY's sole discretion and is subject to LEASEHOLDER's strict adherence to all aspects of the Family & Graduate Housing Ashton Woods Animal Policy.

- A.** LEASEHOLDER must obtain approval from Family & Graduate Housing and sign an animal agreement ***prior to obtaining an animal*** or will be subject to a fine of \$200 (per lease) in addition to the normal animal charges described herein.
- B.** Upon approval; proof of current vaccinations must be provided yearly and a copy kept on file in the Family & Graduate Housing office. Vaccination tags must include current rabies tag.
- C.** LEASEHOLDER shall pay a monthly fee of \$30 as a non-refundable animal fee. Any damages/charges resulting from animal(s) will be additional expenses and will be billed to LEASEHOLDER's university account.
- D.** LEASEHOLDER accepts full liability for any damages or injuries caused by their animal.

2) No apartment (regardless of the number of residents) will be allowed a total of more than 2 animals. Co-tenants may each have one animal.

- A.** Only common household animals considered companion animals and fish tanks of 50 gallons or less will be allowed.
- B.** Farm animals, production animals, lab animals, snakes and exotics will not be allowed.
- C.** No animal will be over 50 lbs. in weight.
- D.** Animals of a vicious or aggressive disposition will not be permitted. The following breeds of dogs shall not be allowed: Doberman Pinscher, Pit Bull (Staffordshire Terrier), or Rottweiler; and any mixed-breed dog with identifiable characteristics specific to one of the above breeds which indicate that the dog is partially descended from a dog of one of the above-named breeds. Any animal deemed by management to be potentially harmful to the health or safety of others, including attack or fight-trained dogs, will not be approved.

E. All dogs and cats over six months of age must be neutered unless certification by a veterinarian indicates that the procedure would jeopardize the medical well-being of the pet.

3) LEASEHOLDER agrees:

**A.** Animals shall be housed inside LEASEHOLDER's apartment. At no time will animals be allowed outside unattended, including balconies, hallways, or any common areas. Birds shall be maintained in appropriately constructed cages at all times.

**B.** Animals going into and out of apartments must be on leash and under LEASEHOLDER's control. Animals may not be taken off leash on any UNIVERSITY property.

**C.** Animals will not be left for extended periods of time in any apartment. In the event that an animal is left alone in an unoccupied apartment, due to vacation, illness or other absence, and is not being properly cared for, UNIVERSITY shall attempt to contact the LEASEHOLDER or the emergency contact to remove the animal. If this is not successful, the UNIVERSITY will notify University Police and may have the animal removed to an appropriate animal shelter. This action will be taken as expeditiously as possible to prevent harm to the apartment, other residents, or the animal. All such actions taken shall be recorded in the LEASEHOLDER's file. All costs incurred will be billed to the LEASEHOLDER's university account.

**D.** LEASEHOLDER is responsible for ensuring their animals do not disturb, annoy, or cause any nuisance to tenants, neighbors, or other members of the community. A LEASEHOLDER who fails to remedy the situation after 1 warning will receive a 30-day notice to remove the animal from the premises. If the animal is not removed, the LEASEHOLDER will be fined \$25/day until the animal is removed.

**E.** LEASEHOLDER must be present for all routine or requested maintenance work or have their animal appropriately caged while UNIVERSITY staff are working in the apartment. The presence of an animal may not interfere with the routine pest control treatment of apartments.

**F.** Visitors and guests are not allowed to bring any animals on or about the premises or grounds.

**G.** Living space where animals are housed will be kept clean, safe, and free of parasites, including but not limited to, fleas.

4) All animals must be maintained in accordance with applicable state and local laws. Dogs and cats must wear current vaccination and identification tags at all times.

5) LEASEHOLDER shall be fully and solely responsible for disposal of animal waste, both inside and outside the apartment. It is the LEASEHOLDER's responsibility to shovel feces from UNIVERSITY grounds, dispose of it in a plastic bag, and place that bag in an outside garbage bin. Clean up must be prompt and occur immediately. Cat owners must place soiled cat litter in tied plastic bags and dispose of bags in outside garbage bins. Failure to pick up animal waste in common areas will result in a twenty-five (\$25.00) animal waste removal charge per occurrence.

6) If the UNIVERSITY determines that the presence of an animal constitutes a risk of damage to property or creates a threat to the health and safety of any member of the community, including residents, household members, guests and/or employees, or if an animal attacks, bites, or behaves in an aggressive or threatening manner, the animal is subject to immediate removal from the community. If the animal is not removed, the LEASEHOLDER will be considered in breach of the terms & conditions of their lease, and may either be fined \$50/day until the animal is removed, or requested to vacate their apartment under the regulations for an unapproved termination.

*My signature below confirms that I agree to follow the Ashton Woods Animal Policy and Agreement:*

\_\_\_\_\_  
Signature of LEASEHOLDER

\_\_\_\_\_  
Date